

Minuteman Project Registration Terms and Conditions

The Minuteman Project Registration Program is designed to support our customers to identify, develop, and win new business opportunities. A project is defined by the end-user organization, products and quantity, and the intended application. This Program allows our customers to compete on bid opportunities exceeding \$5,000. Project Registrations are accepted on a first-come, first-served basis. Priority is assigned based on the order of received application with all required information completed. Submission of this form is not a guarantee of registration of a project. Project registrations are not valid until approved by Minuteman after review of project details, established business, prior project registration, reseller/distributor value-add, and competitive situation. A unique application identification number will be issued once the project registration application is received by Minuteman. Approvals will be processed as quickly as possible with a goal of approval within 48 hours of receiving all project details on the application. An email will be sent to acknowledge receipt of the project registration application. An email will be sent to acknowledge the project registration after approval from Minuteman.

Project Discounts

Discounts are based on the potential opportunity, competition pricing, and size/scope of the project. The discounts will be calculated off the Minuteman price list that is in effect at the time of the project registration. Discounts are only valid after a reply from Minuteman is sent to the requestor indicating the discount amount and other terms of the project.

Instant Rebate Programs

If a product or products are on a rebate promotion during the quarter in which the project is registered, the rebate pricing will be excluded from the project registration discount. The project registration discount cannot be stacked on top of the rebate amount.

Gov/Ed Discount Program

Government and education discounts cannot be stacked with the project registration discount unless approved by Minuteman. Minuteman reserves the right to review and approve all discounts on all project registrations. Pricing on a registered project is valid for 6 months if the project is a staged roll-out with multiple delivery dates.

Term of Registration

All project registrations are valid for 90 days and can be renewed for an additional 90 days upon approval from Minuteman. Notification of the expiration of the project registration will be sent via email and a renewal request via email should be returned to Minuteman. After review, the project registration renewal will be re-activated upon approval by Minuteman.

Exclusions

Minuteman three-phase products are excluded from the discount guidelines but can still be registered as a project with special pricing. Previous or on-going business opportunities are excluded from the Project Registration Program.

Terms and conditions are subject to change without notice and the approval of all registered projects and discounts are at the sole discretion of Minuteman.

May 1, 2015